

Minutes taken by: *Antonio Seoane Dominguez (GIZ) and Annkathrin Tempel (GIZ)*

Time: 16:00 – 21:25 (Central European Time)

Meeting called by: *SuSanA secretariat held by GIZ*

Meeting moderated by: *Arne Panesar (GIZ)*

Participants:

Name (organisation)	Function
Ada Oko-Williams (WaterAid)	WG02 Market Development
Alex Wolf (BORDA)	Guest
Annkathrin Tempel (GIZ)	SuSanA secretariat
Antonio Seoane Dominguez (GIZ)	SuSanA secretariat
Arne Panesar (GIZ)	SuSanA secretariat
Arno Rosemarin (SEI)	Active member
Arno Coerver (Malteser International)	WG08 Emergencies
Cecilia Rodrigues (GIZ)	SuSanA Secretariat
Chris Zurbrugg (Eawag)	Active member
Daniela Krahl (BMZ)	Guest
Doreen Mballo (GIZ)	Guest
Dorothee Spuhler (Seecon)	WG01 CapDev
Graham Alabaster (UN-HABITAT)	Active member
Hanna Woodburn (PPHW)	Guest
Jack Sim (World Toilet Organisation)	WG09 Advocacy
John Sauer (PSI)	WG02 Market Development
Jona Toetzke (German Toilet Organisation)	WG12 WASH & Nutrition
Kim Andersson (SEI)	Guest
Madeleine Fogde (SEI)	Active member
Michael Kropac (for Johannes Heeb) (Cewas)	Active member
Prit Salian (i-san)	WG06 Cities
Robert Gensch (GTO / German WASH Network)	Active member
Roland Schertenleib (former Eawag)	Active member
Sarah Dickin (SEI)	Guest
Stefan Reuter (BORDA)	WG03 Renewable energy
Sven Altfelder (on behalf of Andrea Nick) (BGR)	WG11 Groundwater
Thilo Panzerbieter (GTO / German WASH Network)	Active member
Thorsten Reckerzuegl (BORDA)	Guest
Ursula Eid (former UNSGAB chair)	Guest presenter
Valentin Post (WASTE)	Guest
Vishwanath Srikantiah (Biome Trust)	Active member

Topic	Agenda Item	Comments/To do / Deadline (Responsible)
1	<p>Opening (by Arne Panesar, GIZ)</p> <ul style="list-style-type: none"> • Introduction to the agenda • The main focus of the meeting will be on the questions: “Where does SuSanA stand in the global discussion? How to get SuSanA ready for the 2030 Agenda?” • Short introduction of all participants 	
2	<p>Welcome message (by Daniela Krahl, BMZ) <i>Welcome remarks:</i></p> <ul style="list-style-type: none"> • BMZ appreciates the work of SuSanA. • About 40% of SuSanA’s funding comes from BMZ. • BMZ’s share of the funding is comparatively small, due to voluntary contributions of SuSanA members (WG leads, core group members etc.). • SuSanA is a platform of highest value, with good examples, best practices and high quality information. • As the sanitation sector is better seen in the agenda 2030, SuSanA will get a higher political priority in the future. 	
3	<p>International Water Architecture (by Ursula Eid, former UNSGAB chair) <i>Recommendations from the UNSGAB Final Report</i></p> <ul style="list-style-type: none"> • Importance of sanitation (in the context of MDGs / SDGs) grew only in the last decade. The sanitation drive to 2015 was not easy to accept for the political decision-makers. SuSanA has been very important in this regards. • Global sanitation strategy is now based on a “dedicated and ambitious SDG6”. • A comprehensive global monitoring framework is needed. • The global water governance structure is highly fragmented with single-issue perspectives dominating and not reflecting an integrated vision. • A UN intergovernmental body on water needs to be established. • UN-Water should be strengthened and take on this role. • UNSGAB is pushing to increase the relevance of UN-Water. At the moment it’s only a coordination mechanism. No member states are currently a member of UN-Water. At the moment UN-Water is not in the right set-up to serve as an intergovernmental body on water. 	
4	<p>SuSanA Background paper: Getting SuSanA ready for the Agenda 2030 (by Roland Schertenleib, former Eawag & Arne Panesar, GIZ) <i>Presentation of Background paper</i></p>	<p>Specific feedback on the background paper:</p>

	<ul style="list-style-type: none"> • Since its beginning, SuSanA has been working on a holistic picture of sanitation, which is now integrated in the SDGs. • The SDGs are universal and more comprehensive and ambitious than the MDGs. This raises new questions for SuSanA. • The background paper shows that sanitation is related to almost all SDGs • The SDGs open a great opportunity to talk to other sectors. • It is proposed to add a 2-page amendment to the SuSanA Vision (2008) / new vision document (4 pages) which will reflect the concerns and intentions of the alliance in the SDG context. • The document will explain how SuSanA will engage and positively push for the achievement of the SDGs • The document will be the result of several rounds of feedback with the SuSanA core group and open for suggestions from the wider SuSanA community (see timeline at the end of this document) • The following elements are suggested for a new/updated vision document: <ul style="list-style-type: none"> ○ Introduction ○ From the MDGs to the SDGs – New opportunities and challenges for SuSanA ○ A definition for sanitation ○ What does “universality” and “leave nobody behind” mean for SuSanA? ○ How can SuSanA contribute to end open defecation in a sustainable way? ○ Interpretation of targets 6.2 and 6.3 at the national level 	<ul style="list-style-type: none"> - Passive energy savings due to sanitation should be mentioned in the background paper (e.g. not using energy for fertilizer production) - A fourth column “Expertise, People” should be added to the background paper - The background paper should become an “action document” - A paragraph about the impact of sanitation on climate change mitigation could be added to open up opportunities for climate finance
<p>5</p>	<p>SuSanA Vision Amendment (by Roland Schertenleib & Arne Panesar) <i>Identification of key elements for the amendment of the SuSanA Vision</i></p> <ul style="list-style-type: none"> • Results of the survey: <ul style="list-style-type: none"> ○ In general: High approval of the suggested statements. ○ A majority disagrees that major changes are needed in the content of SuSanA’s work to contribute to the achievements of the SDGs. ○ 40% think that major changes are needed in the way SuSanA works to contribute to the achievements of the SDGs. ○ A large majority agrees that SuSanA should have an operational definition of “sanitation”. ○ A large majority agrees that SuSanA should provide orientation/guidance on translation of target 6.2 and target 6.3 into national targets. 	<ul style="list-style-type: none"> - The complete results of the survey are attached - Roland (together with Elisabeth Kvarnström and Patrick Bracken) will draft an

	<ul style="list-style-type: none"> • The strongest part of the SuSanA Vision (2008) is the definition of “sustainable sanitation” (but “sanitation” has never been defined by SuSanA). • There was a tendency to update the current Vision, instead of writing an amendment, (keep the definition of “sustainable sanitation”), but keep the new document short (preferably 4 pages) • The Vision is the “core document” of SuSanA to which all SuSanA partners have agreed. • Process wise a “no-objection approach” is favoured. All SuSanA partners will be asked to inform the Secretariat, in case they are not agreeing to an updated SuSanA vision. Otherwise we will assume that they agree to the updated Vision. This is seen as the most time-efficient approach. • A new Vision could be an important guidance for governments, which is desperately needed. • For SuSanA’s 10th Anniversary (16.-17. January 2017) a final draft (already discussed with the core group) should be ready. • 	<p>updated SuSanA Vision (including a definition of “sanitation”)</p> <ul style="list-style-type: none"> - For the roll-out of the updated SuSanA Vision the “no-objection” approach will be used
<p>6</p>	<p>General Updates (by Annkathrin Tempel, GIZ & Arne Panesar, GIZ)</p> <p>WG Restructuring The following adaptations to the WG-structure were discussed and agreed on:</p> <ul style="list-style-type: none"> • Open up a WG 13 “Behaviour Change & Hygiene” (WG leads: Hanna Woodburn and Sarah Dickin) • Ensure that FSM is housed in WG4 (New Title: “Sanitation Systems including FSM”) • Rename WG 10 into “Operation & Maintenance and Sustainable Services”. The Sustainable Services Initiative (SSI) will contribute to this WG. • Address “Access to All” and “Upscaling” as cross-cutting issues for all WGs. • Potentially open a new WG / taskforce on GEMI/monitoring. <p>WG Updates</p> <p>WG 1 Capacity Development (Dorothee Spuhler)</p> <ul style="list-style-type: none"> - A thematic online discussion about community leaders in cooperation with R4D took place - A WG meeting in cooperation with CAWST will take place in Stockholm - A co-lead for WG1 is needed <p>WG 2 Market Development (Ada Oko-Williams and John Sauer)</p> <ul style="list-style-type: none"> - WG 2 meeting on Market Development took place - Valentin Post (WASTE) will contribute with regard to the topic “Financing sanitation” <p>WG3: Climate Change and Renewable Energy (Stefan Reuter)</p> <ul style="list-style-type: none"> - No immediate action plan ready at the moment - Will look at the COP21 agreement and how sanitation contributes to the Paris agreement 	

	<p>WG4: Sanitation systems and technologies (Chris Zurbrügg)</p> <ul style="list-style-type: none"> - Sanitation systems and fecal management should not be seen differently. WG should be renamed into “Sanitation systems including FSM” <p>WG5: Productive Sanitation and Food Security</p> <ul style="list-style-type: none"> - No updates <p>WG 6: Cities (Prit Salian)</p> <ul style="list-style-type: none"> - WG meetings took place in Kampala (June 2016) and Stockholm - WG is involved in updating the Wikipedia page on FSM - Discusses the importance of political will at city level - Another “hot topic” are SFDs (excreta flow diagrams) as one approach to address sanitation at city level <p>WG7: Schools, Gender, Rural, Communities</p> <ul style="list-style-type: none"> - A thematic online discussion on WASH in Shools will take place in September 2016 - A WG meeting with the focus on gender took place in Kampala (June 2016) - A WG meeting with the focus on Schools will take place in Stockholm <p>WG8: Sanitation in Emergencies (Arno Coerver)</p> <ul style="list-style-type: none"> - A WG meeting will take place in Stockholm - Thematic focus of the group: Marked based approaches <p>WG9: Public Awareness, Advocacy, Civil Society (Jack Sim)</p> <ul style="list-style-type: none"> - Question: How to disseminate WTO materials better through SuSanA and globally? - Question: How to link the WG to advocacy networks such as EWP and tweak their messages, so that sanitation is better included? <p>WG10: Operation and Maintenance (Stefan Reuter)</p> <ul style="list-style-type: none"> - WG meeting will take place in Stockholm - Thematic online discussion (together with ISF-UTS) is planned - Sustainable Services Initiative to become part of the WG <p>WG11: Groundwater (Sven Altfelder)</p> <ul style="list-style-type: none"> - New BGR programme proposal will focus on rural water supply and waste disposal in Kazakhstan <p>WG12: WASH and Nutrition (Jona Toetzke)</p> <ul style="list-style-type: none"> - WASH and Nutrition Forum and WG Meeting took place in Bonn (November 2015) - Thematic online discussion (March 2016) - WG contributed to the ACF Operation Manual - WG meeting in Stockholm <p>Discussion:</p> <ul style="list-style-type: none"> - Sanitation in non-household settings (healthcare facilities, prisons etc.) is an important topic and acknowledged by the SDGs. It was suggested to address this topic (more prominently) in WG7 - SFDs: Concerns were raised that SFDs are too dominantly 	<p>SuSanA Secretariat will contact leads of WG7 to discuss whether “sanitation in</p>
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	<p>discussed in the discourse on urban sanitation. It was pointed out that SFDs are addressing only excreta flows, but not the wider urban challenge (e.g. stormwater, industrial wastewater)</p>	<p>non-household settings” could be housed in WG 7</p>
<p>7</p>	<p>Cooperation Systems (by Arne Panesar, GIZ & Arno Rosemarin, SEI) General updates on Cooperation Systems</p> <p>Regional chapter: Middle East</p> <ul style="list-style-type: none"> • Focus: sanitation in emergencies / countries with large migration movements • EAWAG compendium will be translated into Arabic – to be launched in Stockholm • Cewas & GTO developing/conducting training courses in the region • German WASH Network is working on a humanitarian counterpart of the EAWAG Compendium (Compendium of Sanitation and FSM Options in Emergencies) • SuSanA will act as a sounding board for this publication • SuSanA input: who’s doing what in the region? <p>BMGF-SEI grant phase 3 proposal</p> <ul style="list-style-type: none"> • The content of the proposal is structured into three outcomes: <ul style="list-style-type: none"> ▪ Improved use of SuSanA Platform by identified target groups, through a clear communications plan and platform improvements. ▪ Demonstrable improvements in the impact that use of the SuSanA Platform has on members’ work in sanitation. ▪ Strengthened governance and institutional sustainability of SuSanA as reflected in an operational plan that includes a plan for funding the budget needed to assure the future of SuSanA • BMGF has shown major interest in SuSanA in the last years. • A meeting with Jan-Willem Rosenboom (BMGF) is scheduled during SWWW to agree on last details of the proposal. • The core group will be closely involved through a Project Advisory Board (PAB): Five representatives of the Core Group will be part of the PAB to provide advice on project activities and recommendations. Financial honorarial support will be given. <p>The following concerns were raised by the core group:</p> <ul style="list-style-type: none"> • The grant could significantly change SuSanA’s nature • The governance structure is not yet fully set up to handle this grant (SuSanA does not have standard decision making procedures) • SuSanA’s lose governance structure and the voluntary nature is a strength and the grant could change the institutional and financial set up of SuSanA. • The enumeration of a few core group members could create imbalance within the other core group members. <p>The core group voted to go ahead with the negotiations of Phase 3 with BMGF under the conditions that the core group concerns are adequately addressed and represented in the steering decisions.</p>	<p>* Note (12 September 2016): An additional</p>

	<p>Final vote: 15: Agree, 1: Abstaining , 0: Rejecting</p>	<p>paragraph to mitigate the risks raised by the core group has been added to the phase 3 proposal (See below)</p>
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I)*The following paragraph has been added to risk's section of the final version of the phase 3 proposal submitted to BMGF to address the concerns raised by the core group:

Risk 3. A stricter definition of roles, duties and payments among the SuSanA members providing in-kind services might endanger the current atmosphere of solidarity

The nature of SuSanA is to harvest enthusiasts who dedicate their time to fulfil crucial functions as working group leads and core group members. This contributes to an atmosphere of trust and a collaborative attitude that helps to overcome reservation and competition that otherwise might exist between different and sometimes competing actors in the sector. A risk in this project might be that a stricter definition of roles, duties and payments for deliverables endangers this atmosphere of solidarity for a common cause and the readiness to work voluntarily. Risk mitigation strategies:

** The role of the core group in relation to this investment of the Foundation proposal was extensively discussed and the Project Advisory Board will take special attention to respect this feature of the governance structure in SuSanA.*

** Up to 5 members from the SuSanA Core Group will be selected by the Core Group to represent them in the Project Advisory Board and all structural suggestions will be broadly shared and discussed with the Core Group to maintain the atmosphere of trust and transparent decision making.*

II) Timeline for an updated SuSanA Vision

- **June – July 2016:** Roland Schertenleib, Elisabeth Kvarnström and Patrick Bracken prepared a first DRAFT of the Background Paper
- **July – August 2016:** Share DRAFT with core group & Core group survey on key topics
- **28.8.2016:** Core Group Meeting to further explore/agree on the topics to be included in the new document and its format
- **November 2016:** DRAFT- Amendment/new vision circulated to core group
- **16.-17. January 2017:** Public launch of a well developed amendment/new vision during SuSanA's 10th Anniversary – now ready for a broad discussion with all SuSanA partners/ members
- **February – April 2017:** Public consultation period on the SuSanA Forum
- **August 2017:** Global launch of the final version of the SuSanA Vision amendment