

Minutes taken by: *Alokananda Nath (SuSanA Secretariat)*  
 Meeting called by: *SuSanA Secretariat*  
 Meeting chaired by: *Annkathrin Tempel (SuSanA Secretariat)*

Participants:

<b>Name (Organisation)</b>	<b>Function</b>
Ada Oko-Williams (WaterAid)	WG2 Lead
Annkathrin Tempel (GIZ)	SuSanA Secretariat
Alexandra Dubois (GIZ)	WG4 Lead
Alokananda Nath (GIZ)	SuSanA Secretariat (intern)
Arne Panesar (GIZ)	SuSanA Secretariat
Arno Rosemarin (SEI)	Active member
Carol McCreary (PHLUSH)	WG9 Lead
Claudia Wendland (WECF)	WG7 Lead
Dorothee Spuhler (seecon)	WG1 Lead
John Sauer (PSI)	WG2 Lead
Kim Andersson (SEI)	Active member
Madeleine Fogde (SEI)	Active member
Om Prasad Gautam (WaterAid)	WG13 Lead
Prit Salian (i-san)	WG6 Lead
Roland Schertenleib (former Eawag)	Active member
Ruth Miskelly (WaterAid)	Guest
Simon Okoth (SEI)	Guest
Shobana Srinivasan (GIZ)	SuSanA Secretariat
Sudhir Pillay (WRC)	WG4 Lead

Topic	Agenda Item	To do / Deadline ( <i>Responsible</i> )
1.	<p><b>SuSanA Vision 2030 &amp; Interlinkages Document</b></p> <p><b>a. SuSanA's Vision Document</b></p> <ul style="list-style-type: none"> <li>• The Vision Document has been edited (by eawag) and the layout of the graphics has been improved (by SEI)</li> <li>• The Vision Document will be sent out on a no objection basis to all SuSanA partner organisations (currently 300 organisations) by end of July.</li> <li>• The Vision Document will be launched at the 24th SuSanA meeting in Stockholm</li> </ul> <p><b>b. SuSanA's Interlinkages Document</b> ("Sustainable Sanitation and the SDGs: Interlinkages and Opportunities")</p> <ul style="list-style-type: none"> <li>• The interlinkages document is now seen as a complementary document to the revised vision, but is oriented more towards a broader public beyond the SuSanA circle.</li> <li>• It will be edited by a professional language editor and published alongside the SuSanA Vision Document.</li> <li>• The idea of drawing up an "action plan" linked to the Interlinkages document has been considerably changed. The original Chapter 4 of the interlinkages document, which aimed to highlight these areas of urgent action has been taken out of the interlinkages document and will become a "free standing" document. This exists in a rudimentary draft form and will be further enhanced by the Market study that CAWST is currently carrying out.</li> <li>• First ideas shall be discussed at the next SuSanA Core Group Meeting on 27 August in Stockholm.</li> </ul> <p><b>c. 10<sup>th</sup> SuSanA Anniversary</b></p> <ul style="list-style-type: none"> <li>• Outcome report has been drafted and has been circulated through email. Final version will be circulated at the core group meeting.</li> <li>• The outcome report will be shared on the SuSanA forum as well.</li> </ul>	<p>Carol offered to review and provide feedback on the interlinkages document</p> <p>Core group to provide feedback until 14 July</p>
2.	<p><b>SuSanA Cooperation Systems</b></p> <ul style="list-style-type: none"> <li>• Overview of current cooperation systems updated</li> </ul> <p><b>a. BMGF Grant to SEI</b></p> <ul style="list-style-type: none"> <li>• Full team has been set up to support implementation of grant activities.</li> <li>• Design mockups for the SuSanA mother website have been prepared and will be sent to core group representatives for feedback.</li> <li>• Market study contract signed – work is underway, inception report has been received. Comments from core group regarding the inception report – shared with consultants, progress is being made, changes will be shared soon with the core group reps.</li> <li>• Successful SuSanA in-country event in Zambia (connected to Zambia Water and Forum and</li> </ul>	<p>The graphic for the cooperation systems was discussed and appreciated by the members</p>

	<p>Exhibition) took place in mid-June in Ghana (organised by Oxfam, GIZ and others).</p> <ul style="list-style-type: none"> <li>• WaterAid is preparing a SuSanA in-country event in Ghana which is likely to take place in July.</li> <li>• Concept note for improved operation of WGs is currently being drafted to enhance activity of WG members.</li> </ul> <p><b>b. BMGF SFD Grant</b></p> <ul style="list-style-type: none"> <li>• Training on the production of SFDs takes place on 28 July, at the 40<sup>th</sup> WEDC conference</li> <li>• SFD Promotion initiative will showcase the graphic generator at the SuSanA booth at SWWW</li> <li>• Call for Proposals for "Country-wide Shit-Flow Diagram: Establishing National Excreta Flows in South Africa" (WRC). More info <a href="#">here</a></li> <li>• Two SFD stories (Africa, Indonesia) are currently being prepared</li> </ul> <p><b>c. SuSanA Regional Chapter - MENA</b></p> <ul style="list-style-type: none"> <li>• A proposal for funding a chapter coordinator and further activities has been drafted by eawag, BORDA, cewas, GTO and the SuSanA Secretariat.</li> <li>• 1st thematic online discussion on the SuSanA Forum &amp; Facebook takes place             <ul style="list-style-type: none"> <li>• The discussion has been moved from the Forum to Facebook.</li> </ul> </li> <li>• Call for Projects is open until 2 July 2017. Two winners of the call for projects will present at the 24th SuSanA meeting.</li> </ul> <p><b>d. SuSanA Regional Chapter – India</b></p> <ul style="list-style-type: none"> <li>• A roadmap for Year 2 has been developed</li> <li>• Contract of the Chapter Coordinator extended for another year</li> <li>• Collaboration with Hindi Water Portal on collecting case stories in Hindi is planned</li> </ul> <p><b>e. Proposal: SuSanA Regional Chapter – Latin America</b></p> <ul style="list-style-type: none"> <li>• Aguatuya is interested to set up a regional chapter for Latin America and has funds to carry out activities.</li> <li>• Aguatuya, BORDA, SEI and the SuSanA Secretariat have submitted a proposal to IHE-Delft for a call for SuSanA case studies on the state of the art of onsite and decentralized sanitation in Latin America</li> </ul> <p><b>f. Integration of KM Products</b></p> <ul style="list-style-type: none"> <li>• Sanitation Marketing Materials have been integrated on SuSanA website (Ada Oko-Williams) <a href="http://www.susana.org/en/cop/sanitation-marketing">http://www.susana.org/en/cop/sanitation-marketing</a></li> <li>• They will be anchored within WG 2 (Sanitation Marketing)</li> </ul>	
<p><b>3.</b></p>	<p><b>SuSanA WGs: Updates/ Changes of Leads / Meetings</b></p> <ul style="list-style-type: none"> <li>• Linus Dagerskog (SEI) has stepped back as a WG 5 lead – looking for successors, suggestions from the core group are welcome</li> <li>• Alexandra Dubois (GIZ Kenya) and Sudhir Pillay</li> </ul>	

	<p>(WRC) introduced themselves. They will be supporting WG4 as leads</p> <ul style="list-style-type: none"> <li>• Webinars on Market Development (WG2) &amp; Influencing &amp; Engaging Governments (WG9) were held – video recordings are available</li> <li>• Dates &amp; Times of WG meetings at SWWW need to be coordinated. The following meetings have been suggested so far: <ul style="list-style-type: none"> <li>○ WG 1 meeting on 27 Aug (TBC)</li> <li>○ WG2 meeting on 27 Aug (TBC)</li> <li>○ WG6 is considering to hold a WG meeting</li> <li>○ Joint WG 7 &amp; WG10 meeting on 31 Aug</li> <li>○ WG 8 meeting on 29 Aug</li> <li>○ WG 12 meeting on 29 Aug</li> </ul> </li> </ul>	<p>Shobana will coordinate with the WG leads and follow up on times and dates.</p>
<p>4.</p>	<p><b>24<sup>th</sup> SuSanA meeting &amp; SWWW</b></p> <ul style="list-style-type: none"> <li>○ The <b>24<sup>th</sup> SuSanA meeting</b> will take place on Saturday, 26 August 2017 in Stockholm.</li> <li>○ Draft agenda is finalized</li> <li>○ Core group meeting will take place on 27 August 2017 at SEI</li> <li>○ SuSanA Booth is booked (financed by SEI, BORDA, eawag and the SFD Promotion Initiative)</li> <li>○ All SuSanA events are compiled here: <a href="http://www.susana.org/en/events/susana-meetings/2017/580-24th-susana-meeting-stockholm">http://www.susana.org/en/events/susana-meetings/2017/580-24th-susana-meeting-stockholm</a></li> </ul>	<p>Please provide feedback to the draft agenda of the 24<sup>th</sup> SuSanA meeting</p>
<p>5.</p>	<p><b>AOB &amp; other events</b></p>	
	<ul style="list-style-type: none"> <li>○ Simon &amp; Arno represented SuSanA at the AfricaSan TF meeting in Gabon (May 2017) – SuSanA is now represented in several sub-committees</li> <li>○ Om is attending UNC; Ada might be attending UNC</li> <li>○ Suggestions for the 25<sup>th</sup> SuSanA meeting (country, event) are welcome</li> </ul>	