sustainable
sanitation
alliance

How to add your projects to your partner page: 5 simple steps

1) LOG INTO YOUR SUSANA PARTNER PROFIL

- Under ´Partners and Members´ click on Édit your Partner Page´ to open up the **Comunity Panel.**
- Open ´Projects´ and chose the function ´new entry´ to enter the title of your project.
- Press ´Create Entry´ to add the details to the project. (Note: The project is now created but not yet published.)

(+) New Entry

Please enter a Title / Name for the Entry!

Create Entry

Press ESC-Key to abort!

2) EDIT ENTRIES

- You can edit the title, add a subtitel and briefly describe your project now.
- Remember to press save on the bottom before the next step.
- There will be sugesstions under the progress bar, which you can follow to complete the upload of your project.

Save Changes

Are the details of your entry below complete?

25%

We suggest that you take the following steps to make your project description complete:
» Select countries and other filters for database search function
» Add an image or video
» Place your project on map with a pin

3) ADD IMAGES OR LOGOS

- Use the menu on the right to upload your Logo and/or a descriptive photograph or a video for your project.
- Go to ´add or edit images´.
- Enter image title (required, visible on event page) and copyright.
- Click on 'New image' and browse your computer.
- Upload image.
- Use the option ´<<back to last page´ of the website to keep the progress (Note: Do not use the back option of your browser, you will lose your progress).

Further options:

Add or edit hyperlinks

Add or edit pdf files

Add or edit images

Add or edit videos
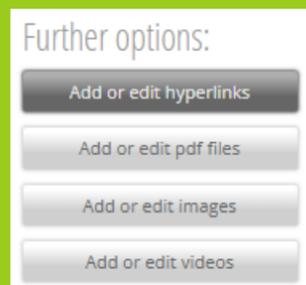
« back to last page

4) ADD DOCUMENTS

- Go to 'Add or edit files'.
- Enter image title (required, visible on event page).
- Click on 'Browse' and choose a file from your computer.
- Open it and click on 'Save your changes'.
- Use the option ´<<back to last page´ of the website to keep the progress (Note: Do not use the back option of your browser, you will lose your progress).

Further options:

Add or edit hyperlinks

Add or edit pdf files

Add or edit images

Add or edit videos

« back to last page
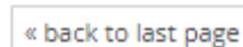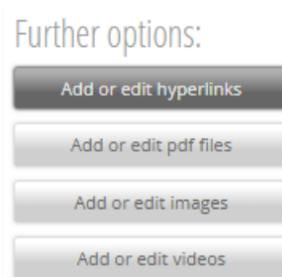
5) ADD FILTERS AND PUBLISH

- If you click on the filter categories, a drop down menu will appear.
- Select the filters that apply (Note: If you select the regional filters for Asia & Pacific, Latin America & Carribean or West Asia & North Africa the project will appear on the Chapter pages).
- Click on 'Preview' to check your entry.
- If you are done you can publish your project: ´Turn online´.

Filters:

Set filters

Number of active filters: 0

► Preview

►☼ Turn online
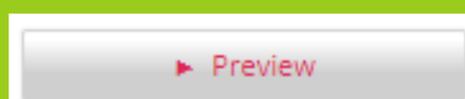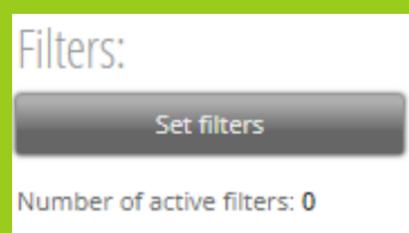
You will find your published project here:
Project database (susana.org)

In case of any project upload troubles, please do contact the SuSanA Secretariat via info@susana.org

News & Events   Knowledge Hub   Partners & Members   Working Groups   Forum

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Startpage » Knowledge hub » Projects

Project database

Total results: 509

Reset

Order by   Recently updated ▾   All words ▾

Filter by field of activity

Filter by focus within sanitation chain

Filter by treatment technology

Pages   1   2   3   »   21

What is the purpose of this project database?